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SEP 1962

NRO REVIEW COMPLETED

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MEMORANDUM FOR: Acting Director of Central Intelligence

SUBJECT: Delegation of OCA-DO/S Contracting Officer Authority

1. This memorandum, submitted for your approval, updates the previously existing Delegation of Authority to the OCA-DO/S Contracting Officer, in such manner as to give effect to recent organizational establishment of the DO/S and the reorganizational establishment of the Office of Special Activities, DO/S, as successor organization to the Development Projects Division, DO/P. It also recognizes the recent establishment of the National Reconnaissance Office, under the "charter" for which CIA is to act as Executive Agent for covert procurement and security aspects of the National Reconnaissance Program. Otherwise, no changes are made in the previously delegated Contracting Officer Authority for these Special Projects as made by Mr. Dulles.

2. Upon your approval of this memorandum, the undersigned DO/S, will designate [redacted] (who, since 21 September, 1960, has been designated the OCA-DO/P Contracting Officer) as the OCA-DO/S Contracting Officer, together with the right to further redelegate to [redacted] such Contracting Office authority as deemed necessary and appropriate for accomplishing covert procurement in furtherance of the objectives and purposes of the National Reconnaissance Office and its National Reconnaissance Program.

3. Authorities of OCA-DO/S Contracting Officer:

a. The Contracting Officer, OCA-DO/S, in consultation with other appropriate members of the OCA-DO/S, and under the general supervision of the DO/S, has authority to sign all contracting documents which obligate Agency funds, regardless of amount, provided:

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(1) That each such contract is authorized in a fully approved Activity Program or budget, and

(2) That such contract, contract amendment, or other procurement document does not raise any significant question of procurement policy. If such contract or other document does, in the judgment of the Contracting Officer, raise a policy question, it shall be submitted, together with a brief written statement of points on which policy guidance is required, to the DA/SA for approval, or for reference by him to the DSI or DMI for approval.

b. In obligating non-Agency funds, including those of the National Security Council, the DA/SA Contracting Officer has authority to sign all contract documents which obligate transferred non-Agency funds, regardless of amount, provided:

(1) The contract in question is within a program which has received required Agency Activity Program approval;

(2) Funding is certified available from the department, agency or office on behalf of which the procurement is being undertaken, and;

(3) A specific requirement for the execution of the contract in question has been received from an authorized representative of that department, agency or office.

Signed Herbert Scoville, Jr.,

HERBERT SCOVILLE, JR.

Deputy Director

(Research)

Authorities contained in Paragraph 3, APPROVED:

(Signed) Marshall S. Carter 1 SEP 1962

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*The full facilities of OD/S are available to DDR at all times and will be used as appropriate.*

JAMES A. CUNNINGHAM  
Acting Assistant Director  
Office of Special Activities

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